

**ALREWAS PARISH COUNCIL**

**MINUTES OF THE MEETING OF ALREWAS PARISH COUNCIL  
MONDAY 15 JANUARY 2024 HELD AT THE VILLAGE HALL AT  
7.30PM**

**Present:**

Cllr D Whatton (Chair), Cllr G Adams, Cllr S Keane, Cllr E Lawler, Cllr M Lomas, Cllr R Stephenson.

**In attendance:**

CCllr J Eagland, Ms K Powell (Clerk)

**1 Apologies**

a Received and approved: apologies for absence: Cllr J Reilly (holiday), Cllr D Moss (illness), Cllr M Wilcox (LGA commitment); District Cllr Cross (LDC meeting), District Cllr Sonia Wilcox (LDC meeting)

b Noted: that the meeting was quorate.

**2 Declaration of Members' new Interests**

a Noted: that Cllrs Lawler and Lomas noted an interest in relation to planning application 23/01376/FUH.

b Noted: that no Dispensations were requested or approved.

**3 Minutes**

a Approved: the Minutes of the monthly meeting held on 11 December 2023

**APC/23-24/6/M**

b Considered: the progress made on actions **APC/23-24/7/1**

**4 Public Participation**

a) **RESOLVED:** to suspend Standing Orders

b) Members of the public - none

c) District Cllrs: Noted: that a written update from District Cllr Wilcox had been circulated to Cllrs.

d) County Cllr: she noted that a transport system for the NMA had been provided by SCC. The SCC Communities Consultation was ongoing and was on the meeting agenda. She noted that she hoped that the meeting with SCC officers concerning quarries and the mineral plans would be a regular occurrence. CCllr Eagland was thanked for her work in arranging the liaison meeting. She noted that the CEMEX liaison meeting would be held on 22 January 2024 at the Cappers Lane site.

e) **RESOLVED:** to reinstate Standing Orders.

**Matters for discussion/approval**

**5 Planning**

a Considered: planning applications from Lichfield District Council **APC/23-24/7/2**

Recommendations:

23/01373/FUH The Parish Council did not object to the proposal but requested that LDC would take the neighbour's concerns into account and that conditions would be set as follows:

- That the glass in the structure should be opaque
- That a rainwater drainage system should be installed so that the flooding risk to the neighbouring property was minimised
- That the structure should not be habitable as a separate dwelling

23/01377/CLE The Parish Council supported this application.

23/01376/FUH Cllrs Lawler and Lomas registered an interest in this application and did not vote on the proposal. The Parish Council supported the application as it has no impact on the street scene.

23/01388/LBC The Parish Council supported the application as the Conservation Officer has no objection.

23/01349/COUM The Parish Council supported the application.

**ACTION: Clerk**

## **6 Financial matters**

a **RESOLVED:** to approve the Accounts for December 2023 **APC/23-24/7/3.**

b **RESOLVED:** to approve the Cheques for Payment list for January 2024

**APC/23-24/7/4**

c Considered: a verbal update on the visit from the Internal Auditor 15 January 2024. Noted that no significant matters had been identified but that the Internal Auditor had reminded Cllrs that a second check should be made, preferably by a Cllr, on bank account statements. She had noted that the Parish Council would need to update its Financial Regulations when the new NALC template is issued.

The Accounts Officer, Mrs Burton, was thanked for her excellent work on Parish Council finances.

**ACTION: Clerk**

## **7 Approval of the Precept for 2024-25**

a **RESOLVED:** to approve the signing of the Precept form by the Chair and Clerk to enable the return of the signed form to LDC by the LDC's deadline

**ACTION: Chair/Clerk**

## **8 Speed Watch Training**

a Considered: a verbal report from Cllr Stephenson. Three sessions had been held with seven volunteers in January 2024 on Fox Lane and Kings Bromley Road. Three drivers had been found driving above the speed limit and would receive letters from Staffordshire Police.

b Considered and approved: a proposal to order more speed limit bin stickers at no cost to the Parish Council **APC/23-24/7/5**, Arrangements to distribute them would be considered and there may be a cost for this.

**ACTION: Clerk/Cllr Wilcox**

## **9 CCTV issues**

a This item was postponed to the February 2024 meeting as Cllrs Moss and Wilcox were not present.

**ACTION: Clerk**

## **10 Missing Bin on canal**

a Agreed: to contact the Insurers to make a claim about the missing bin.

**ACTION: Clerk**

## **11 Request to install a memorial bench**

a Considered: a request from a local resident to install a memorial bench **APC/23-24/7/6**. Agreed: to suggest that the resident installed a bench in the Jubilee Garden as it was designed in part to be a place of reflection. The Parish Council would not take on financial responsibility for the bench which would remain the responsibility for the resident.

## **12 Response to the survey from Staffordshire County Council**

a Considered: a draft response on the Communities survey for submission to SCC **APC/23-24/7/7**. Cllrs noted that the survey was not really designed to facilitate a response from organisations and agreed that a link would be placed on the APC Facebook page and website. **ACTION: Clerk**

## **13 Update on the SIDS**

a Noted: that the SIDS posts had been ordered and a delivery and installation date was awaited. Cllr Adams would liaise with the installation company.

**ACTION: Cllr Adams**

## **14 Council Working groups (Standing item – reports when required)**

a Communications

b Development and Environment

c Quarry working group

e Walkfield working group The Clerk had authorised LDC to undertake identified necessary emergency work on concrete footings to make them safe. Cllrs endorsed this decision.

f Utilities working group

Considered: a verbal update on the drainage survey from Cllr Lomas. A very helpful site meeting had been held with Mary Lee from SCC who had agreed to take forward issues including blocked drains, potholes and she would provide a programme for drain clearance.

## **15 Residents comments/correspondence**

a Noted: that correspondence included:

- Request to install a memorial bench (see 12 above)
- Complaint about dangerous parking on the corner of William IV Rd and Main Street passed to PCSO at resident's request.
- A further complaint about parking on the Main Street William IV junction and a request that double yellow lines are painted on the road. The Traffic Management Working Group had discussed the issue with SCC Highways who felt that they would, not be a deterrent as it was already illegal to park in this location. Cllrs suggested that double yellow lines would highlight the issue of illegal parking in this area

- Concern about dangerous surfaces in the play area showing through referred to LDC for repair (see 14 e above)
- Request from Cricket Club for the Parish Council to sponsor the first match of the season in April 2024 at no cost to the Parish Council. This request was agreed.

**ACTION: Clerk**

## **Matters for report**

### **16 Update on Planning Applications**

- a Noted: the update **APC/23-24/7/7**

### **17 Correspondence received since the last meeting**

- a Noted: that correspondence included:

- HS2 construction information including road closures
- Information from SCC on bus service changes
- Information from SCC on business support
- SCC consultation on adult health and social care provision
- SCC Newsletter
- Updates from Staffordshire Libraries and Archives
- Information from SCC on funding opportunities
- Training information for Cllrs and Officers from SPCA and SLCC circulated
- Information from LDC on business support
- Information from LDC on Christmas waste collection arrangements
- Updates from the Rural Services Network
- Updates from CPRE
- Christmas greetings from CADENT, the PFC, CPRE, Smart Alerts, LDC and the NMA
- Query from an insurance company about a vehicle damaged by flood water. Insurance company directed to Staffordshire Police and SCC Highways
- East Midlands Airport Future Airspace Stage 2 information Q&A session information

### **18 Police Liaison**

- a Noted: the Smart Alerts (already circulated). The PCSO was thanked for her written report which had been circulated to Cllrs.

### **19 Update from the Civic Society (Standing item – report if required)**

### **20 Parish Council Diary**

- a Past dates: None.  
b Future dates: None.

### **21 Date of the next Parish Council Meeting**

- a To note that the next meeting will be held on **Monday 12 February 2024** at 7.30pm in the Village Hall  
b To note that the agenda deadline is **12 noon on Thursday 1 February 2024**

The meeting closed at 8.20pm.

Kathryn Powell, Clerk, 15 January 2024, Confirmed