

ALREWAS PARISH COUNCIL

**MINUTES OF THE ALREWAS PARISH COUNCIL MEETING MONDAY  
20 JUNE 2022 HELD AT THE VILLAGE HALL AT 7.30PM**

**Present:** Cllrs Dave Whatton (Chair), Jane Reilly (Vice Chair), Mark Hupperdine, Elizabeth Lawler, Donna Moss, Jessica Nicklin, Michael Wilcox

**In attendance:** Ms Kathryn Powell, Clerk.

**1. Apologies**

a Received and approved: apologies for absence: Mrs Adams – injury, Cllr Threlfall – holiday, District Cllr Cross and District Cllr Sonia Wilcox – meetings at LDC, CCllr England - event at SCC.

b Noted: that the meeting was quorate

**2 New Councillor Declaration**

a Noted: this would be postponed until the July 2022 meeting due to an injury to Mrs Adams..

**3 Police liaison**

a Noted: that the PCSO was unable to attend due to her shift patterns.

b Noted: the Smart Alerts (already circulated).

**4 Declaration of Members' Interests**

a Noted: that there were no new Declarations of Interests.

b Noted: that no Dispensations were required.

**5 Minutes**

a **RESOLVED:** to approve without amendment, the Minutes of the Annual Meeting held on 16 May 2022 (**APC/22-23/AM/M**)

**ACTION: Clerk**

b **RESOLVED:** to approve without amendment, the Minutes of the May 2022 meeting held on 16 May 2022 (**APC/22-23/1/M**)

**ACTION: Clerk**

c Considered: the updated action sheet (**APC/22-23/2/1**).

**6 Public Participation**

a **RESOLVED:** to suspend Standing Orders

b Members of the public: Noted: that no members of the public asked to speak.

c District Cllrs: Noted: that LDC were preparing for the 2023 elections by holding events to encourage

people to apply to be Cllrs. The old Debenhams building might be refurbished for alternative uses.

Plans were ongoing for the new leisure centre to be developed with a private partner. The

Birmingham Rd site might be used for housing and the Council House was being reconfigured to include start-up business spaces. Paper and cardboard collection remained an issue and more information was being issued to help residents.

d County Cllr  
Cllrs had a new funding stream from the Community Fund. A new Health and Wellbeing Strategy was being launched. It was hoped that local maternity units could be given resources to employ new staff. SCC had received £5 million to repair potholes. There was a new highways budget for new signage and Cllr Wilcox would discuss local issues with Cllr Eagland. **ACTION: Cllr Wilcox**

e **RESOLVED:** to reinstate Standing Orders

## **Matters for discussion/approval**

### **7 Planning**

a Considered: planning applications from Lichfield District Council (**APC/22-23/2/2**).

b **RESOLVED:** To make the following recommendations to LDC  
**22/00733/FUH** Approval as this is in keeping with other developments. However, LDC Planning Officers are asked to consider the concerns of the neighbour to the application site  
**22/00739/FUL** Approval subject to approval by the Conservation Officer  
**22/00627/FUL** Noted: that the Parish Council had recommended rejection at the May 2022 meeting and revised information has been supplied. Noted: that there was little material difference in the design and the reports required from the Conservation officer and SCC Highways were not available on the Planning Portal. Cllrs asked District Cllr Wilcox to continue to call in the application for consideration at the next Planning Committee as the Parish Council's concerns have not been addressed. **ACTION:**

**District Cllr Wilcox**

**ACTION: Clerk**

### **8 Financial matters**

a Considered and approved: the Accounts for May 2022 (**APC/22-23/2/3**)

b Approved: the Cheques for Payment list for June 2022 (**APC/22-23/2/4**)

c Considered: the Internal Auditor's report and a response from the Clerk and Accounts Officer

(**APC/22-23/1/5**). The excellent outcome was noted and the Clerk and Accounts Officer were

thanked for their work to prepare for the Audit. In particular, Mrs Burton was thanked for her

excellent work as Accounts Officer. It was agreed that the Clerk would set up a training

session for all Cllrs on financial regulations so that all Cllrs were up to date with requirements.

**ACTION: Clerk**

### **9 Funding request for the village clock**

a Considered: a funding request to support the restoration of the village clock (**APC/22-23/1/6**).

Noted: that the Parish Council is not able, by law, to provide funds for religious purposes. However,

the Church clock is the only public clock in the village and so the Parish Council does pay the

annual maintenance charge. Noted: this level of servicing of the clock only occurs approximately

every 20-30 years. **RESOLVED:** to give a grant to the Church of £2780, as half of the cost of

the full maintenance charge.

**ACTION: Clerk**

### **10 CCTV installation on Micklehome Drive**

a Considered: the quotation to provide CCTV installation on Micklehome Drive (**APC/22-23/1/7**).

Noted: that it was not clear whether the CCTV, if installed, would be used to address the problems.

Further discussions would be held with the Police and SCC Highways to find alternative solutions to

the problem. **ACTION: Cllr Wilcox**

### **11 Replacement glass in the Parish Council noticeboard**

a Noted: this item was referred to the July 2022 meeting as no quotation had been received.

**ACTION: Clerk**

### **12 Request to use Walkfield as a car park for the Open Gardens weekend 2-3 July 2022**

a **RESOLVED:** to approve the request from the Civic Society (already circulated).

**ACTION: Clerk**

### **13 Parish Council Community Event 7 May 2022**

a Considered: a report on the event and recommendations for future events (**APC/22-23/1/9**)

Agreed: events would be held in different venues and spaces in the village and that the assembly

function would be combined with a more village event to attract a wider range of residents.

**ACTION: Clerk**

#### **14 Jubilee Garden contract**

a After a detailed discussion it was agreed to seek more information from the company before any

final decision whether to formally approve the contract. The Clerk was asked to hold a meeting with

the company and to obtain a third quotation. **ACTION: Clerk**

Further information on planting and ongoing maintenance was required from the working group.

**ACTION: EDWG**

#### **15 SLCC website link**

a **RESOLVED:** to link the APC website to the Staffordshire County Council website.

**ACTION: Clerk**

#### **16 Working groups (Standing item – reports when required)**

a Membership

**RESOLVED:** to approve the membership list of working groups and representatives on external

organisations (**APC/22-23/1/10**). It would be published on the website. **ACTION:**

**Clerk**

b Communications No report

c Environment and Development working group

d NPWG No report

e Quarry working group No report

f Traffic Management working group Noted that a written update had been circulated.

The dangerous

parking leaflets were being issued. No residents had volunteered for a Speedwatch group. The Chair

of the working group was meeting a Cllr in Hammerwich to discuss their experience of using flashing

speed warning signs. Transport companies had been written to if their vehicles travelled illegally

along Main Street. This would continue. Contact would be made with Leavesley's Garage and the

Staffordshire Freight organisation to highlight concerns. Parking on curb stones was damaging the

traditional sandstone curb stones which were feature of the village. The TMWG would consider how

to address the issue. The Co-op had responded positively to the query about deliveries and

schedules (response previously circulated).

g Walkfield working group

Members of the group were thanked for their work to organise the Jubilee celebrations. The Clerk

would check with LDC on work to be undertaken. **ACTION: Clerk**

### **17 Residents comments/correspondence**

a Noted: that correspondence included:

- Concern over the safety of a tree by Mellor Drive dealt with by the Clerk
- Damage to cars by hit and run driver – CCTV being checked by Cllr

### **Matters for report**

### **18 Update on Planning Applications**

a Noted: the update **APC/22-23/2/11**

### **19 Correspondence received since the last meeting**

a Noted: that correspondence included:

- Invitation to Cllrs to attend the MCC v Alrewas Cricket match 1 June 2022. The Cricket Club was thanked for the invitation and a proposal would be made to the July meeting about the possibility of sponsoring the first match of the season.

#### **ACTION: Clerk**

- Information from HS2 on the local engagement plan for Phase 2
- SCC highways bulletins, including road closure notifications and repairs updates
- Highway information on the Ironman 2022 arrangements
- Information from Highways England on planned works on the A38
- Notification from BBV on the night-time closure of the A38 Southbound Monday 6-7 June 2022
- Information from SCC on business support
- Updates from Staffordshire Libraries and Archives
- Consultation from SCC on Economic Strategy and Rural Strategy
- SCC information on support for Ukrainian refugees
- SCC information on summer children's activities and food provision
- Information from SCC on funding opportunities including Local Communities Fund
- Training information for Cllrs and Officers from SPCA circulated
- Information from LDC on business support
- Information from LDC on funding opportunities
- LDC consultation on street trading
- LDC programme of events to celebrate the Platinum Jubilee
- Information and consultation request from East Midlands Airport on future plans
- Consultation request from Staffordshire Police

### **20 Update from the Civic Society (Standing item – report if required)**

No report.

### **21 Parish Council Diary**

a Past dates:

None.

b Future dates:

None.

## **22 Date of the next Parish Council Meeting**

a Noted: that the July monthly Meeting will be held on Monday 18 July 2022 in the Village Hall

b Noted: that the agenda deadline is 12 noon on Thursday 7 July 2022

**RESOLVED:** to cancel the August 2022 meeting.

**ACTION:**

**Clerk**

## **23 Appraisal report for the Accounts Officer**

a Considered: the report and its recommendations (**APC/22-23/2/12**). The Cllrs recorded their

thanks to the Accounts Officer for her excellent standard of work. **RESOLVED:** to approve the

upgrade, pay increase and backdating of the increase as set out in paper 12.

**ACTION: Clerk**

## **24 Clerk and Accounts Officer's overtime**

a **RESOLVED:** To pay overtime for the Clerk of 23 hours and overtime for the Accounts Officer of 20

hours (**APC/22-23/2/13**).

The meeting closed at 9.07pm.

Kathryn Powell,  
Clerk, June 2022

Confirmed