

ALREWAS PARISH COUNCIL

Minutes of the Meeting of Alrewas Parish Council meeting held on Monday 17 January 2022 7.30pm in Alrewas Village Hall

CONFIRMED

PRESENT Cllrs Dave Whatton (Chair), Donna Moss, Jessica Nicklin, Janette Potter, Jane Reilly, Michael Wilcox

IN ATTENDANCE CCllr Janet England, Ms Kathryn Powell, Clerk

Ms Phillipa Rawlinson, Managing Director of the National Memorial Arboretum (NMA) and Mr Mark Ellis (NMA) were in attendance for agenda item 2 and then left the meeting.

1. Apologies

- a Received and accepted: Cllrs Lawler (illness), Threlfall (illness), District Cllrs Cross and Sonia Wilcox – other meetings.
- b Noted: that the meeting was quorate.

2 The National Memorial Arboretum

- a The Parish Council welcomed Phillipa Rawlinson and Mark Ellis from the National Memorial Arboretum (NMA). They gave a presentation on current activities and future aspirations and priorities which was very helpful in increasing understanding of the organisation.

Noted in discussion:

- the wish for the Parish Council and the NMA to work more closely together in the future for mutual benefit
- The wish to develop more links between the village community and the NMA
- The links between the sustainability agendas of the Parish Council and the NMA. The Environmental Support and Climate Change working group would work closely with the NMA on environmental projects when possible **ACTION: ESCCWG**
- The Parish Council offered its support for a railway station to serve the village and the NMA. This was under discussion with the West Midlands Rail Executive and the Minister for Transport
- The Parish Council offered its support to increase parking provision at the NMA
- The Parish Council offered its support to the proposal to create a Covid memorial on land newly acquired by the NMA from Tarmac
- The Parish Council offered its support to help develop the cycle way over the A38 to Whitemoor Lakes and the NMA which was already a Parish Council priority
- The CCllr encouraged the NMA to contact SCC for support and funding opportunities
- SCC hoped to plant trees on the A513 towards the NMA to enhanced appearance and this could support the NMA's own planting proposals for the entrance route to the NMA

The NMA representatives were thanked for their time and excellent presentation and Cllrs looked forward to working closely with the organisation in future projects.

3 Resignation of Cllr

- a **RESOLVED:** with regret, to accept the resignation of Cllr Denise Tolson with

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immediate effect due to her taking on new charitable roles. Her work as Chair of the Traffic Management Group and her efforts in obtaining external funding for a village garden were noted, as was her work in getting the Trim Trail installed. Mrs Tolson in her absence was thanked for her work on behalf of the Parish Council and wished well in her future activities. The Clerk was asked to send a letter of thanks and flowers to Mrs Tolson. **ACTION: Clerk**

- b Agreed to hold a meeting of the Traffic Management Working Group to elect a Chair. **ACTION: TMWG**
- c **RESOLVED:** to appoint Cllr Moss as the replacement Parish Council representative on the Village Hall Management Committee. **ACTION: Clerk**

4 New declarations of interest

- a Noted: that there were no new Declarations of Interest.
- b Noted: that no Dispensations were required.

5 Minutes

- a **RESOLVED:** to approve the Minutes of the meeting held on 13 December 2021 without amendment. **APC/21-22/8/M**
- b **RESOLVED:** to ratify all decisions made at the meeting held on 13 December 2021
- c Considered: the updated action sheet **APC/21-22/9/1**

6 Public Participation

- a **Agreed:** to suspend Standing Orders to enable public participation
- b Members of the public
- a Noted: that there was no public participation.
- b District Cllrs
Noted: District Cllr Michael Wilcox noted that budget matters and the medium term financial strategy were priorities for LDC. The Council was offering omicron recovery grants for businesses after receiving central government funding. District Cllr Cross had provided a written report which was circulated to Cllrs by the Clerk concerning S106 payments received related to education.
- c County Cllr
Noted: SCC had awarded the Alrewas Arts Festival a grant of £2,000.
Noted: that the SCC Climate Fund remained open to applications.
Noted: that a walk in Covid vaccination centre was being held at Lichfield Fire Station from 10am to 4pm on 21 January 2022 those aged 12 and upwards.
CCllr Eagland advised the Parish Council to involve the Police if lorries continued to use Main Street as a cut through to the A513.
CCllr Eagland noted that she would be chairing a Tarmac Liaison Meeting on Friday 4 February 2022 and she would raise concerns about the current planning application. She would ask for an update on the damaged road by Gorsefell House. She would forward an e mail from SCC to the Clerk for circulation. **ACTION: CCllr Eagland**
The Parish Council was reminded about the opportunities to meet with HS2 staff.

Noted: HS2 staff would attend the next Parish Council meeting on 14 February 2022.

Noted: that Standing Orders were reinstated.

7 Planning applications

- a **Agreed:** to recommend (**APC/21-22/9/2**):

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21/02015/FUL Strong objection as this would create a separate dwelling and increase housing density in the conservation area. Lichfield DC was asked to stop the work as the roof line of the garage had already been extended

21/02121/FUL This application was supported as there would be no impact on the street scene

21/02120/FUL This application was supported as there would be no impact on the street scene

SCC/21/0057/VOC Tarmac Quarry, Alrewas

Strong objections were expressed to the application due to increase working hours, noise and traffic movements. The Quarry Working Group was asked to produce a more detailed response before the SCC deadline of 4 February 2022. **ACTION: QWG**
ACTION: Clerk

8 Financial statements

- a **RESOLVED:** to approve the Accounts for November 2021 (**APC/21-22/9/3**).
- b **RESOLVED:** to approve the Accounts for December 2021 (**APC/21-22/9/4**).
- c **RESOLVED:** to give retrospective approval for the grant of £200 for the charity fireworks display on Alrewas Island November 6, 2021 (**APC/21-22/9/5**).
- d Noted: that the grant request from Alrewas Parish Church for repairs to the Church Clock had not been received (**APC/21-22/9/6**). **ACTION: Clerk**
- e **RESOLVED:** to approve a grant application from Alrewas Archives for the sum of £300 (**APC/21-22/9/7**). **ACTION: Clerk**
- f **RESOLVED:** to approve the Cheques for Payment list for January 2022 (**APC/21-22/9/8**). **ACTION: Chair/Vice Chair/Clerk/Accounts Officer**
- g **RESOLVED:** to charge the football team two thirds of the pre covid rent to support them this season. The rent would return to the pre covid level for the next season for the Walkfield pitch rent (**APC/21-22/9/9**). **ACTION: Clerk/Accounts Officer**

9 Budget Assumptions and draft Budget 2022

- a **RESOLVED:** after consideration of the draft Budget and the budget assumptions (**APC/21-22/9/10**) to **APPROVE** the draft Budget.

10 Precept 2022

- a **RESOLVED:** to **APPROVE** the draft Precept for 2022-23 (**APC/21-22/9/11**) for signature by the Chair and Clerk and submission to LDC. Noted: that the Precept would be kept at this level for the current year due to CIL funding and large reserves, but it was likely that there would be a slight increase for the next financial year. The Precept form was signed by the Chair and the Clerk for submission to LDC.
ACTION: Chair/Clerk/Accounts Officer

11 Working groups

- a Meeting of working group chairs:
Considered: a report of the meeting (**APC/21-22/9/12**).

RESOLVED:

1. to disband the GDPR working group as procedures were now embedded
2. to merge the Development and Environmental Support and Climate Change Working Group as their work was closely linked
3. to create a Development Charter to enable future developers to better understand the expectations of the Parish Council and community

ACTION: ESCCWG

4. the ESCCWG would consider a change of name **ACTION: ESCCWG**

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5. to change the name of the Neighbourhood Watch Implementation Working Group to Neighbourhood Watch Working Group as implementation projects would be undertaken by other working groups. The Neighbourhood Plan Working Group would focus on updates to the existing plan **ACTION: NPWG**
6. the Traffic Management working group would meet and elect a new Chair
7. all working groups would bring their updated work plans, with timescales, to the February 2022 meeting. **ACTION: Working Group Chairs**
8. membership changes would be made to reflect the changes to the remit of some working groups
9. Cllrs Whatton and Wilcox would meet with the developers working in Fox Lane shortly. **ACTION: Cllrs Whatton and Wilcox**

12 Residents' Comments

a Noted: comments included:

- Information on obtaining an allotment sent to a resident as requested
- Information from a resident showing dangerous parking on the corner of William IV Road and Main Street forwarded to the Traffic Management Group
- Request from a young resident to put up fliers on lampposts refused, but advice provided on how to advertise a new business in the village provided
- Offer from a resident to help combat vandalism on Walkfield welcomed. He was asked to report any damage to the Clerk

Matters for report

13 Update on planning applications

a Noted: updates on LDC decisions on planning applications since the last meeting (**APC/21-22/9/13**).

14 Correspondence received since the last meeting

a Correspondence included:

- Updates from LDC re Covid 19 issues and support available
- Information from Highways England on planned works on A38
- Invitation from HS2 for a one to one meeting received along with general updates
- Updates from Staffordshire Archives and Libraries
- Letter from the Lord Lieutenant of Staffordshire re the celebrations for the Queen's Platinum Jubilee
- SCC updates on Covid 19, including the Omicron variant, testing and vaccination locations and support available
- Information from SCC Highways on a TTRO for Fox Lane. **ACTION: Clerk**
- Staffs Police and Fire commissioner request to complete a survey on using the Council tax precept
- Information from SCC on road repairs
- information from SCC on business support
- Information from LDC on business support
- Response from Bromford on progress in providing off street parking on Fox Lane – still no date for work to commence
- Responses from most hauliers contacted about lorries using Main Street as a cut through to the A513. They have issued instructions that this should stop

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- Information from SSLC on training opportunities and regular news updates
- Staffordshire Archives and Libraries updates

15 Police Smart Alerts

a Noted: the alerts.

16 Update from the Civic Society

a Noted: that the Civic Society had no items to report.

17 Parish Council Diary

a Past dates:

Virtual meeting with HS2 attended by some Cllrs and the CCllr 14 December 2021.

Keep Alrewas Tidy litter pick 15 January 2022. This had been successful and volunteers had agreed to maintain areas of the village on a regular basis rather than continue to hold regular group litter picks, which would now only be held occasionally. It was hoped to do some evening litter picking on the verge of Rykneld Street while the road was shut for road surfacing work. Noted: that the Maintenance person was undertaking litter picking as part of his duties. Cllr Wilcox thanked the Bank Coffee House for supporting previous litter picks with free refreshments. Cllr Wilcox and District Council Sonia Wilcox were thanked for their work in developing the KAT scheme.

b Future dates

None.

18 Date of the next Parish Council Meeting

a Noted: that the next meeting will be held on Monday 14 February 2022 at 7.30pm in the Village Hall unless there are changes in national Covid requirements

b Noted: that the agenda deadline is 3 February 2021

The open meeting closed at 9.00pm.

Kathryn Powell,
Clerk, Alrewas Parish Council,
18 January 2022,
Confirmed

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CLOSED BUSINESS

All those who were not Cllrs of Alrewas Parish Council were asked to leave this section of the meeting, including the Clerk.

19 Clerk's annual appraisal

- a **RESOLVED:** to agree all of the recommendations from the appraisal panel
(**APC/21-22/9/14**).

20 General Maintenance person

- b **RESOLVED:** To confirm all of the conditions of employment as set out in paper
(**APC/21-22/9/15**). He would be asked to tidy the footpath by the George and
Dragon pub. **ACTION: Clerk**

Kathryn Powell
Clerk,
18 January 2021
Confirmed