

ALREWAS PARISH COUNCIL

Minutes of the Meeting of Alrewas Parish Council meeting held on Monday 13 September 2021 at 7.30pm in Alrewas Village Hall

APC/21-22/5/M

CONFIRMED

PRESENT

Cllrs Dave Whatton (Chair), Elizabeth Lawler Donna Moss, Jessica Nicklin (after agenda item 2), Janette Potter, Jane Reilly

IN ATTENDANCE

CCllr Janet Eagland, District Cllr Sonia Wilcox, Ms Kathryn Powell, Clerk

The Chair welcomed all participants, including members of the public who were observing.

1. Apologies

a Received and accepted: Cllrs Denise Tolson and Michael Wilcox, District Cllr Derek Cross

2 Mrs Jan Altham

a Cllrs were saddened to hear of the death of Mrs Jan Altham, who had been a longstanding member of the Parish Council until her recent resignation. Her contribution to the Parish Council through her interest in planning and development issues in the village were remembered. A Minutes Silence was held in her memory.

3 Co-option of new Cllr

a **RESOLVED:** unanimously, to co-opt Ms Jessica Nicklin as a Cllr with immediate effect. Ms Nicklin made her Declaration to the meeting which was accepted. The Clerk would notify LDC of the co-option. **ACTION: Clerk**

4 New declarations of interest

a Noted: that there were no new declarations.

5 Minutes

a **RESOLVED:** to approve the Minutes of the August 2021 meeting subject to the addition of Cllr Lawler's name to the apologies list. (APC/21-22/4/M) **ACTION: Clerk**

b Considered: the updated Action Sheet (APC/21-22/5/1). Noted: that the Alrewas Fryer had not taken in its furniture when the business closed as stipulated in the approval of the proposal. The Clerk was asked to contact LDC. **ACTION: Clerk**

5 Public Participation

a Noted: that there was no public participation.

b District Cllrs:

Noted: that the Keep Alrewas Tidy Group would meet on Saturday 18 September 2021 at 10am. It was hoped that the group would be rearranged in future so that individual areas of the village would be covered by a dedicated team.

District Councillor Sonia Wilcox reminded the meeting that money from the LDC Members Community Fund was still available and asked groups to apply to her. She had been informed by Crest Nicholson representatives that the Dark Lane hedge would be removed. The Chair would contact Crest Nicholson. **ACTION: Cllr Whatton**

ALREWAS PARISH COUNCIL

Minutes of the Meeting of Alrewas Parish Council meeting held on Monday 13 September 2021 at 7.30pm in Alrewas Village Hall

c County Cllr

The CCllr reported that she had funding available from her Community Fund which local groups could apply to before the end of September 2021.

CCllr Eagland had attended the Battle of Britain Memorial Service at Fradley.

The ditch blockage in Alrewas should be treated as fly tipping and the Clerk was asked to contact LDC. **ACTION: Clerk**

CCllr Eagland had asked SCC Highways to investigate the traffic problems on Micklehome Drive and informed the Council that she would pay for painted signs on the road from her budget.

6 Planning

a Considered: planning applications from Lichfield District Council **(APC/21- 22/5/2)**.

RESOLVED: to recommend:

21/01448/FUH Rejection due to concerns raised by LDC's Conservation Officer and Arboriculturist

21/01492/FUH Approval

21/01397/FUH Unable to make a recommendation as documents not available on the LDC Planning Portal. The Clerk was asked to contact the Planning Department. **ACTION: Clerk**

7 Financial statements

a **RESOLVED:** to approve the Accounts for July 2021 **(APC/21- 22/5/3)** and August 2021 **(APC/21- 22/5/4)**.

b **RESOLVED:** to approve the Cheques for Payment list for September 2021, including the Clerk's application to undertake the CILCA qualification **(APC/21-22/2/5)**.
ACTION: Chair, Vice Chair, Clerk

c Considered: the completed AGAR and the positive outcome. The Clerk would publish the documentation on the website and make it available for consultation in line with national requirements. **ACTION: Clerk**

8 Environmental improvements

a Considered: the paper from the Clerk recommending that the Parish Council to support its increasing efforts on environmental protection and improvement in the village **(APC/21-22/2/7)**. **RESOLVED:** To adopt the Statement and create a working group to facilitate the plan. **(APC/21-22/2/8)**. The membership of the group was agreed as Cllr Tolson, Nicklin, Moss and Reilly, plus a representative of the Civic Society.

9 The Queen's Platinum Jubilee 2022

a It was agreed that this item would be referred to the Parish Assembly for ideas on how to celebrate the event. **ACTION: Clerk**

10 Parish Assembly

a Considered: the proposal to hold the Parish Assembly on 27 September 2021 as it had been postponed from May 2021 due to Covid restrictions **(APC/21-22/2/9)**. Agreed: further consideration would be given to the format of the event to try and attract a wider audience. The event would be postponed until May 2022. **ACTION: Clerk**

ALREWAS PARISH COUNCIL

Minutes of the Meeting of Alrewas Parish Council meeting held on Monday 13 September 2021 at 7.30pm in Alrewas Village Hall

11 Working groups

a Agreed: that the membership of working groups would be finalised when the final vacancy on the Parish Council was filled. **ACTION: Chair/Clerk**

b Communications working group

Agreed: the revised focus of the group on the Newsletter and the website and not on external funding. Approved: the work plan 2021-2021 (**APC/21-22/2/10**).

c Development working group - Green Acres at Alrewas

Noted: consideration of the draft Annual Work Plan was postponed until a new Chair was appointed (**APC/21-22/2/11**). **ACTION: Chair/Clerk**

Considered: an update on the Green Acres development from a member of the working group. Noted:

- The threat to the hedge in Dark Lane which would be referred to LDC as a matter of urgency. Cllr Whatton would contact Crest Nicholson urgently.
- Biodiversity work had not been undertaken as required by planning conditions and was seriously behind schedule. This would be referred to LDC as a matter of urgency.
- Gas main: Crest Nicholson were asking for immediate permission to dig around the gas main as Severn Trent had only given their permission for works until the end of September. There was no evidence that Cadet or British Gas had approved the work. This would be referred to LDC as a matter of urgency **ACTION: Cllr Whatton, Cllr Wilcox, Clerk**
- The infiltration basis was being left unfenced. Noted: most other developments had such an open facility. The Parish Council would not pursue this issue.

d GDPR working group

Agreed: to approve the annual work plan subject to changing the reporting from quarterly to annual (**APC/21-22/2/12**). **ACTION: Clerk**

e Neighbourhood Plan Implementation Working Group

Noted: with regret, the resignation of Mrs Pegg from the working group.

Noted: that the recent meeting had been cancelled due to unavailability of members.

Another meeting would be arranged. **ACTION: Clerk and Cllr Potter.**

Considered: the draft Annual Work Plan (**APC/21-22/2/13**). Agreed to change the action relating to the MUGA to "investigate options for the area". Agreed: that the rewinding project would be allocated to the Climate change group. Given the overarching nature of the Neighbourhood Plan in influencing the actions of the Parish Council, it was agreed that there would need to be a meeting of Chairs of working groups to ensure actions for different groups did not duplicate effort. **ACTION: Clerk**

Agreed: The Neighbourhood Plan group should consider what aspects of the Neighbourhood Plan needed updating. This would be added to the Annual Work plan. In discussion with the Chair of APC the focus of the group should be clarified. **ACTION: Chair, Cllr Potter, Clerk.**

f. Quarry Working Group

Approved: the draft Work plan. (**APC/21-22/2/14**).

g. Traffic Management Working Group

Noted: consideration of the workplan was postponed to the next meeting in the absence of the Chair of the working group (**APC/21-22/2/14**). **ACTION: Clerk**

ALREWAS PARISH COUNCIL

Minutes of the Meeting of Alrewas Parish Council meeting held on Monday 13 September 2021 at 7.30pm in Alrewas Village Hall

h. Walkfield working group

The quotation from LDC had not been received and would be considered when available.

ACTION: Clerk

Approved: the Annual Work Plan (**APC/21-22/2/15**).

12 Rural Services Village Group

Agreed: Further investigation of the organisation would be undertaken and a proposal brought to the next meeting.

ACTION: Clerk

13 Residents' Comments

a Noted: comments which have included

- A request for information on the responsibility for cutting the verge near the Church and the allotments and for the hedge by the allotments was addressed by the Clerk
- A request to have the hedge trimmed in the alleyway from Wellfield Rd was referred to SCC by the Clerk
- A request to have an inspection cover replaced or repaired in Wellfield Road was referred to SCC by the Clerk
- A request that the village defibrillators are linked to the Circuit network was noted. The resident was informed that the defibrillators are linked to the emergency services and are managed by the Surgery not the Parish Council
- A concern that one of the pieces of equipment in the play area requires repair was referred to LDC for attention
- The Parish Council was copied into a complaint to Highways England about the traffic using Park Road an Micklehome Drive during the A38 closures. It was referred to the CCIr for attention. **ACTION: Clerk and CCIr**

Matters for report

14 Update on planning applications

a Noted: updates LDC decisions on planning applications since the last meeting (**APC/21-22/1/9**).

15 To note correspondence received since the last meeting

a To note that correspondence includes:

- Updates from LDC re Covid 19 issues and support available
- Updates from SCC on Covid 19 issues and support available
- Information on fire safety from Staffordshire Fire and Rescue service
- Information from Highways England on planned works on A38
- Update from the Together We Are Better NHS Staffordshire and Stoke on Trent team on the development of the NHS 111 First programme
- Consultation from SCC on the future of Burton Library
- HS2 Community Engagement Strategy report 6
- Request from LDC for comments on the proposed leisure centre in Stychbrook Park
- Information from LDC on grants available to help residents affected by flooding
- Contact information for HS2 contractors circulated to CIIrs
- Information on the SCC Temporary Transport Scheme for school children

ALREWAS PARISH COUNCIL

Minutes of the Meeting of Alrewas Parish Council meeting held on Monday 13 September 2021 at 7.30pm in Alrewas Village Hall

16 Police Smart Alerts (already circulated)

a Noted.

17 Update from the Civic Society

a Noted: that the Civic Society had started their tree planting scheme. The Parish Council would consult with them on suitable locations and other projects including planting bushes. Cllr Eagland reminded the meeting that funding could be sought from SCC and LDC for community projects. A meeting would be arranged.

ACTION: Clerk and Cllrs Tolson, Nicklin and Moss

19 Parish Council Diary

a Past dates:

20th Anniversary Service at the NMA 6 September 2021 6-8pm Cllr Reilly attended and reported that the NMA are keen to engage with the Parish Council. The Clerk was asked to invite a member of staff from the NMA to a future APC meeting. **ACTION: Clerk**

Primary Care Access Councillor meeting 6 September 2021 4.00-5.30 Cllr M Wilcox and District Cllr S Wilcox participated. It was reported that concerns were expressed about the difficulties of accessing face to face appointments with medical staff. There were also concerns about the variation in service levels between different surgeries.

b Future date:

Service of Remembrance and Recovery for the Public Services at Lichfield Cathedral 26 September 2021. Noted: that the Chair and Clerk will attend

20 Date of the next Parish Council Meeting

a Noted: that the next meeting will be held on 11 October 2021 at 7.30pm in the Village Hall.

b Noted: that the agenda deadline is 30 September 2021

The meeting closed at 9.20pm.

Kathryn Powell,
Clerk,
Alrewas Parish Council,
14 September 2021
Confirmed