

ALREWAS PARISH COUNCIL

Minutes of the parish council meeting held on Monday 13 September 2010 in Alrewas Village Hall

PRESENT Cllrs David Butcher, Will Chapman, Tony Coates, Donna Moss, John Pegg, Jane Reilly, Roger Sanders and Margaret Stanhope.

IN ATTENDANCE District Cllr Mike Wilcox (from Item 9) and Jean Burton (Clerk)

1 **Apologies for absence**
County Cllr Janet Eagland.

2 **Acceptance of Office**

Cllr Will Chapman made his declaration of acceptance of office and was welcomed to the Parish Council.

3 **Declarations of interest**
None

4 **Minutes**

a To receive and approve the Minutes of the Parish Council meeting held on 12 July 2010
It was **RESOLVED** that the Minutes of the Parish Council meeting held on 12 July 2010 were a true record and could be signed by the Chair of the meeting. Carried unanimously.

5 **Co-option of Member – *in confidence***

6 **Planning matters for decision – to consider any planning applications**

a Planning applications

These are shown, together with recommendations made, on the attached schedules entitled 'Planning Applications – for Parish Council decision 13 September 2010'

b Condition and deterioration of Essington Farm House and barn
LDC has advised that there is evidence of bats roosting in the barn and legal advice has been requested regarding the impact this would have on any enforcement action undertaken.

The Clerk was asked to continue to follow up with LDC.

Clerk

c Gravel extraction
Nothing to report.

d Action to be taken regarding important properties in the village not covered by the conservation area.
Cllr Pegg distributed a disc containing the photos of approximately 40 properties for consideration by all Cllrs. It was agreed to ask Debbie Boffin at LDC to meet members to discuss options available to preserve these buildings.

All and Clerk

Cllr Stanhope reported that the chimney stack on the house by Kents Bridge which is alongside the public right of way is being monitored by LDC.

ALREWAS PARISH COUNCIL

Minutes of the parish council meeting held on Monday 13 September 2010 in Alrewas Village Hall

- e Rural Masterplanning Project Consultation and review of Parish Plan prepared in 2003.

It was agreed that the conclusions from the Parish Plan remain valid and Cllr Butcher has been assured by LDC that the results will be taken into account in the Rural Masterplanning Project Consultation.

The Clerk to reconfirm this by letter.

Clerk

- f Flooding Survey

Cllr Pegg will co-ordinate completion of the forms for the SCC survey due before 1 October 2010.

Cllr Pegg

7 **Planning matters for information – to take notice of:**

- a The summary of LDC decisions for July and August 2010 was noted.

8 **Licensing applications – Statement of Licensing Policy**

The proposed statement from LDC was noted and approved. It was agreed that LDC be asked to incorporate a policy for co-ordination with neighbouring authorities particularly following the recent music festival which was extremely noisy during a weekend and while acts of remembrance were taking place at the National Memorial Arboretum.

Clerk

9 **Financial Statements**

- a To receive and approve the financial statement for the months of July and August 2010.

The income and expenditure account and balance sheet with notes were presented by the Clerk. It was **RESOLVED** that the financial statement for the months be approved.

- b To approve the payments on the cheques for payment list

It was **RESOLVED** that the cheques for payment list as attached is approved and passed for payment.

- c The advice from NALC regarding the appointment of Internal Auditors was noted and the Clerk was authorised to identify a suitable replacement for Mrs Evans.

Clerk

10 **Police report**

PCSO Horton has advised the Clerk that there have been very few incidents logged over the summer months.

ALREWAS PARISH COUNCIL

Minutes of the parish council meeting held on Monday 13 September 2010 in Alrewas Village Hall

11 Local Government Pension Scheme Policy Statements

The policy statements attached were considered and it was **RESOLVED** that:

- a 2.1 Policy statement Regulation 12 be approved and adopted
- b 3.1 Policy statement Regulation 13 be approved and adopted
- c 4.1 Policy statement Regulation 18 be approved and adopted
- d 5.1 Policy statement Regulation 30 be approved and adopted

12 Footpaths

- a Condition of bridge over Mill Stream (FP97)

A letter has been sent to the Chief Executive and Leader of Staffordshire County Council noting the concerns in relation to this footpath. Response awaited.

Clerk

Cllr Chapman to provide contact details for the Ramblers Association.

**Cllr
Chapman**

- b Tree root damage Fox Lane to Walkfield (FP 59b)

It was agreed to refer this to the footpaths officer at SCC again and request that the owner is contacted to take action to prevent further damage.

Clerk

- c Provision of lamppost Fox Lane to Walkfield (FP 59b)

It was noted that lighting along this path would improve as the houses were finished and fencing removed but that there is a blind spot at the corner. It was agreed to ask the footpaths officer at SCC to consider lighting this area.

Clerk

13 Highways

- a Condition of pavements and road surface along Main Street

The information received from Darren Corcoran was considered and it was agreed to arrange a meeting on site as soon as possible.

**All and
Clerk**

- b Micklehome Drive drain cover at A38 exit

Amey have advised that this project will be allocated to the budget for 2010/11. No date available yet.

- c Condition of re-surfaced Exchange Road

The re-surfacing has left drains covered and the yellow lines need to be replaced.

Clerk to advise Richard Rayson.

Clerk

14 Projects – to receive updates on:-

- a Area outside shops

The proposal has been approved by the shop owners and the order should be placed by LDC in time for work to begin in October/November.

- b S106 improvements to Village Hall

Revised drawings are in hand, costings to be obtained.

The S106 monies must be used by June 2015.

ALREWAS PARISH COUNCIL

Minutes of the parish council meeting held on Monday 13 September 2010 in Alrewas Village Hall

15 Allotments

- a The initial draft lease supplied by the Royal British Legion Head Office includes items which need to be amended, including the notice period necessary when providing allotments, so the legal officer is currently taking advice.

It was agreed that legal advice on the lease when available would be taken and the Clerk was authorised to approach Mr P Taylor a solicitor and Parish Councillor at Fradley and Streethay Parish Council.

Clerk

- b The comments in a letter received outlining objections to the provision of further allotments were noted.

16 Play area Walkfield

- a The request from Alrewas Arts Festival Committee for permission to locate a semi-permanent willow structure has been discussed with Cllrs Coates and Reilly who are happy with the proposed location.

- b The revised layout for the tennis courts provided by Alrewas Tennis Club which means there is no longer any need to remove any saplings or disturb the sump was noted.

- c The comments regarding the play area were noted and it was agreed that a working party would assess the whole area and, taking expert advice, prepare a recommendation for consideration at a future meeting.

**Cllrs
Coates,
Moss,
Pegg and
Reilly**

The Clerk was asked to acknowledge the points raised and advise what has been agreed.

Clerk

- d The first rent review under the terms of the current lease for the Cricket Club is due. This is a five year review and after discussion it was agreed that Cllr Butcher and the Clerk would meet with representatives from the Cricket Club to agree an appropriate increase.

**Cllr
Butcher
and Clerk**

17 Parish Forum

The Clerk summarised the topics discussed at the Parish Forum held on 2 September 2010 – full details available from the minutes on the LDC website.

18 Residents Complaints/Requests

- a The letter from KB Harrison to BWB was noted. The Clerk was asked to reply saying that the Parish Council understood the concerns raised but responsibility lay with BWB. Cllr Chapman to advise Clerk of obligations of BWB and where the Parish Council may be able to influence any decisions.

Clerk

**Cllr
Chapman**

- b Cllr Stanhope was contacted regarding 3 trees in Oakfield in danger of being felled and which are now covered by TPO's.

ALREWAS PARISH COUNCIL
Minutes of the parish council meeting held on Monday 13 September
2010 in Alrewas Village Hall

19 Brief items

- a It was noted that SCC have requested feedback on standards to control waste sites under the "Help Set the Rules" initiative. **All**
- b Alrewas Arts Festival Committee has written to thank the Parish Council for its valuable support prior to and during the Arts Festival.

Cllr Coates voiced some concerns over the public access to the firework area and the Clerk was asked to check the Risk Assessment prepared by Roger Hailwood on behalf of the Arts Festival Committee. (The Clerk has established that this indicates "Performance in roped off area by professional display team. Risk assessment provided by N Collins".)

Closure of the footpaths (as on Bonfire Night for the Scouts) to be considered in the future. Clerk to advise Alrewas Arts Festival Committee. **Clerk**

20 Parish Council Diary – (All)

- a Past Dates
Cllr Pegg attended the laying of the foundation stone at Whitmoor Lakes on 16 July 2010.

Cllr Butcher attended the Battle of Britain Service at Fradley on 12 September 2010.

- b Future Dates
None committed.

21 Date of Next Council Meetings

Monday 11 October 2010, Parish Council meeting at Alrewas Village Hall starting at 7.30pm.

Last date for notification of agenda items – Friday 01 October 2010.

..... **Chair/Vice Chair**

..... **Date**