

ALREWAS PARISH COUNCIL

Minutes of the annual parish council meeting held on Monday 21 May 2018 at 7.30pm in Alrewas Village Hall

PRESENT Cllrs Jan Altham, David Butcher, Miles Moseley, Donna Moss, Chris Niblock, John Pegg, Jane Reilly, Margaret Stanhope and Dave Whatton

IN ATTENDANCE District Cllr Mike Wilcox, County Cllr Janet Eagland and Jean Burton (Clerk)

Cllr Niblock called the meeting to order

1 Election of Chair

Cllr Whatton was elected Chair of the Council and made his Declaration of Acceptance of Office.

Cllrs recorded their thanks to Cllr Niblock for his valued contribution as Chair for the last two years.

2 Election of Vice Chair

Cllr Moss was elected Vice Chair of the Council.

3 Apologies for absence

None.

4 Declarations of interest

None

5 Adoption of Standing Orders

It was **RESOLVED** that the Standing Orders dated 21 May 2018 be approved and adopted.

6 Adoption of Business Risk Assessment

It was **RESOLVED** that the Business Risk Assessment dated 21 May 2018 be approved and adopted.

7 Appointment of Council representatives on outside bodies and working parties

Representatives on outside bodies and working parties were appointed as detailed on the attached schedules.

8 Finance

a Annual Governance Statement

The Annual Governance Statement was considered and all matters confirmed and it was **RESOLVED** that the Annual Governance Statement for the year to 31 March 2018 be approved and signed by the Chairman and Clerk.

b Accounts for the year to 31 March 2018

It was **RESOLVED** that the accounts for the year to 31 March 2018 be approved and signed by the Chairman and Clerk.

c Chairman's allowance

It was **RESOLVED** that a sum of £325 is to be held available for allocation by the Clerk for costs incurred in the year 2018/19.

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d Appointment of internal auditor

It was **RESOLVED** that Sandie Morris from Black Rose Solutions Limited be re-appointed internal auditor to the council.

e Bank Signatories

It was **RESOLVED** that no additional signatories are needed. Two signatures required for each cheque or payment, one of which must be the Chair or Vice Chair.

9 Date of next annual parish council meeting

The next annual parish council meeting will be on Monday 20 May 2019 in Alrewas Village Hall starting at 7.30pm.

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Chair/Vice Chair

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Date