

ALREWAS PARISH COUNCIL

Minutes of the annual parish council meeting held on Monday 16 May 2011 at 7.30pm in Alrewas Village Hall

PRESENT Cllrs David Butcher, Will Chapman, Tony Coates, Peter Coates, Donna Moss, John Pegg, Jane Reilly, Graham Slight and Margaret Stanhope

IN ATTENDANCE District Cllr Mike Wilcox and Jean Burton (Clerk)

Cllr Butcher called the meeting to order

1 Election of Chair

Cllr Pegg was elected Chair of the Council and made his Declaration of Acceptance of Office.

2 Election of Vice Chair

Cllr Moss was elected Vice Chair of the Council and made her Declaration of Acceptance of Office.

3 Declaration of Acceptance of Office

All remaining Cllrs made their Declaration of Acceptance of Office.

4 Apologies for absence

County Cllr Janet Eagland.

5 Declarations of interest

None

6 Adoption of Standing Orders

It was **RESOLVED** that the Standing Orders dated 16 May 2011 be approved and will be effective from the meeting to be held on 13 June 2011.

A working group will be set up to consider whether any changes are required and to report to the meeting to be held on 12 December 2011.

7 Adoption of Local Authorities (Model Code of Conduct) Order 2007 No. 1159

It was **RESOLVED** that the Local Authorities (Model Code of Conduct) Order 2007 No. 1159 including paragraph 12.2 be approved.

8 Review of Financial Regulations

It was **RESOLVED** that the Financial Regulations adopted on 15 June 2009 did not need to be amended and remain in force.

9 Appointment of Council representatives on outside bodies and working parties

Representatives on outside bodies were appointed as detailed on the attached schedule.

Representatives on working parties will be resolved at the Parish Council meeting to be held on 13 June 2011.

The annual Parish Council newsletter will be prepared as soon as possible.

**Cllrs Moss,
Butcher, T
Coates
and Reilly.**

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10 Finance

a Accounts for the year to 31 March 2011

It was **RESOLVED** that the accounts for the year to 31 March 2011 be approved and signed by the Chairman and Clerk.

b Annual Governance Statement

The Annual Governance Statement was considered and all matters confirmed and it was **RESOLVED** that the Annual Governance Statement for the year to 31 March 2011 be approved and signed by the Chairman and Clerk.

c Chairman's allowance

It was **RESOLVED** that a sum of £325 is to be held available for allocation by the Clerk for costs incurred in the year 2011/12.

d Appointment of internal auditor

It was **RESOLVED** that Julie Hill be appointed internal auditor to the council.

e Cheque signatories

It was **RESOLVED** to add Cllr Moss to the bank mandate.

Clerk to amend titles on mandate to reflect new Chair and Vice Chair.

Clerk

11 Date of next annual parish council meeting

The next annual parish council meeting will be on Monday 21 May 2012 in Alrewas Village Hall starting at 7.30pm.

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Chair/Vice Chair

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Date