

ALREWAS PARISH COUNCIL

Schedule for re-approval of Policies for Alrewas Parish Council

At the Annual Meeting on 16 May 2022 the following Schedule of reapproval of policies was approved. As the Council has developed more policies re-approval will be staggered over a five year rolling cycle as set out in this schedule. This will mean that the Annual Meeting is not overwhelmed with business to allow due regard to be given to any proposed changes to documents. All dates are subject to changes in legislation or national expectations which may require a different schedule for reapproval.

As required by Standing Orders, Financial Regulations, the Code of Conduct the Strategic and Operating Plan and the Business Risk Assessment will be reapproved annually.

Name of policy	Date of Approval¹	Date of review
Standing orders	Reapproved May 2021	Annually
Financial Regulations	Reapproved May 2021	Annually
Code of Conduct	Reapproved May 2021	Annually
Strategic and Operating Plan	Reapproved May 2021	Annually
Business Risk Assessment	Reapproved May 2021	Annually
Virtual meetings Policy	Reapproved May 2021	May 2023
Online working Policy	Reapproved May 2021	May 2023
Working groups operational procedure	Reapproved May 2021	May 2023
Website accessibility statement	Reapproved May 2021	May 2024
GDPR Privacy Policy	Reapproved May 2021	May 2024
GDPR Privacy notice	Reapproved May 2021	May 2024
GDPR Retention Schedule	Reapproved May 2021	May 2024
GDPR Personal Information Register	Reapproved May 2021	May 2024
Publications Scheme	Reapproved May 2021	May 2024
Data Protection Policy	Approved November 2021	May 2024

¹ Currently all policies and procedures are reviewed and reapproved at the Annual Meeting.

Anti-bullying and Harassment Policy	Approved November 2021	May 2025
Training and Development Policy	Approved March 2022	May 2025
Inclusion Policy	March 2022	May 2025
Equality and Diversity Policy	Approved November 2021	May 2025
Whistleblowing Policy	Approved November 2021	May 2025
Expenses policy	Approved November 2021	May 2026
Flexible working policy	Approved November 2021	May 2026
Homeworking Policy	Approved November 2021	May 2026
Lone working Policy	Approved November 2021	May 2026
Performance Improvement Policy	Approved November 2021	May 2026
Scheme of delegation	Approved November 2021	May 2027
Sickness policy	Approved November 2021	May 2027
Pensions Discretions Policy	Reapproved May 2021	May 2027
Emergency Leave Policy	Approved November 2021	May 2027

Kathryn Powell
Clerk
9 May 2022